	<h1>Hazardous Work Policy</h1>	Version No:	3.2
		Issued:	16 March 2010
		Reviewed:	2 September 2015
		Next Review:	2 September 2018

Policy

The Wudinna District Council is committed to achieving a high level of pro-active Work Health and Safety (WHS) management in line with the organisational vision of recognition as a leader in Human Resource Management.

The organisation is committed to providing a WHS Management system that:

- Promotes and facilitates pro-active identification of hazardous work.
- Provides mechanisms to ensure risks arising from the work are eliminated in so far as is reasonably practicable or, where that is not reasonably practicable are controlled so far as is reasonably practicable.
- Before work is undertaken, to ensure, so far as is reasonably practicable, the safety of workers and others and legislative compliance.

To meet this commitment, the organisation has implemented a hazardous work system that consists of this policy and a number of specific procedures such as:

- Confined Spaces Management Procedure (*Document number 12.3.35.1*)
- Isolation Lock Out Procedure (*Document number 12.3.35.2*)
- Hot Work Procedure (*Document number 12.3.35.6*)
- Electrical Safety Procedure (*Document number 12.3.35.3*)
- Asbestos WHS Procedure (*Document number 12.3.35.12*)
- Excavation and Trenching Procedure (*Document number 12.3.35.8*)
- Hazardous Manual Tasks Procedure (*Document number 12.3.35.4*)
- Prevention of Falls Procedure (*Document number 12.3.35.5*)
- Work Zone Traffic Management Procedure (*Document number 12.3.35.7*)
- UVR and Inclement Weather Procedure (*Document number 12.3.35.9*)
- Remote or Isolated Work Procedure (*Document number 12.3.35.10*)
- Hazardous Chemicals Procedure (*Document number 12.3.35.11*)

The organisation will regularly review in consultation with affected workers (and their representatives), subject area experts and other duty holders (as necessary):

- The effectiveness of this policy and supporting procedures to identify opportunities for continuous improvement
- Adherence to this policy and the supporting procedures and take appropriate action where non-compliances are found.

Note: The use of Hazardous Work as a title for this Policy **is not** intended to imply that this policy addresses all the aspects included within Chapter 4 of the WHS Regulations 2012, although some aspects may be common.

Responsibilities


Management is accountable for checking that adequate resources are identified and provided to enact this policy and supporting procedures effectively.

Supervisors/Managers are accountable for:

- Bringing this policy and supporting procedures to the attention of affected workers in their area.
- Monitoring through their supervisory activities that the policies and procedures are adhered to.
- Checking workers in their area have had appropriate training to undertake the activities identified within this policy and supporting procedures.

Affected workers are accountable for:

- Adhering to the requirements of this policy and supporting procedures.
- Reporting any inability to do so in management at the earliest opportunity.

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Legislation

South Australian Work Health and Safety Act, 2012
 South Australian Work Health and Safety Regulations, 2012
 Local Government Act, 1999

References

Australian Standard 4801
 Return to Work SA (formerly WorkCover) Performance Standards for Self Insurers (PSSI)

Review

The Hazardous Work Policy shall be reviewed by the Wudinna District Council WHS Committee at minimum within three (3) years of Issued Date (or on significant change to legislation or aspects included in this policy that could affect the health and safety of workers)

SIGNED:
 Chief Executive Officer
 Date: ____/____/____

.....
 Chairperson, WHS Committee
 Date: ____/____/____

Review History

Document History:	Version No:	Issue Date:	Description of Change:
	1.0	Sept 2009	New Document, September 2009
	2.0	5/4/13	Terminology changes to reflect 2012 WHS act and Regulations. Examples include; OHS to WHS and employee to worker where appropriate
	2.1	12/4/13	Update of names of subordinate procedures to reflect updated documents.
	3.0	29/07/15	Updated WorkCover references to Return to Work SA, add elements in the specific procedure list as applicable and changes to formatting including the header. Changed minimum review timeframe from 2 years to 3 years.
	3.1	31/07/15	Correction of the titles for the Hazardous Manual tasks and UV and Inclement Weather Procedures.
	3.2	3/08/15	Inclusion of the Electrical safety procedure and the Asbestos WHS Procedure in the list of specific procedures.