



# WHS Contractor Management - Hazard Identification

Version No:	1.0
Issued:	31 May 2017
Reviewed:	
Next Review:	30 May 2020

**PRIOR** to engaging a Contractor, the contract work must have the **hazards identified by the Contract Superintendent / Project Manager** in line with the Organisation's procedures. Where there are hazardous components relating to the work or the work environment these should be identified and documented on the appropriate table regarding the relevant controls / precautions, as well as any licence or permit details required. The Contractor is required to nominate how they will control any hazards identified by the Organisation prior to commencing work. The identification table below is not all encompassing and any additional hazards identified should also be recorded with this document.

## Contract details

**Type of work:** \_\_\_\_\_

**Location of work:** \_\_\_\_\_

## Hazard Identification

<input type="checkbox"/> Asbestos / lead	<input type="checkbox"/> Lighting	<input type="checkbox"/> Uneven / slippery surfaces
<input type="checkbox"/> Chemical exposure	<input type="checkbox"/> Manual handling / ergonomics	<input type="checkbox"/> Untrained / unlicensed workers
<input type="checkbox"/> Compressed air / pressure / vacuum	<input type="checkbox"/> Noise	<input type="checkbox"/> UV exposure
<input type="checkbox"/> Confined Space / hazardous atmosphere	<input type="checkbox"/> Open bodies of water	<input type="checkbox"/> Welding
<input type="checkbox"/> Demolition	<input type="checkbox"/> Others Working in the vicinity	<input type="checkbox"/> Working at heights
<input type="checkbox"/> Diving	<input type="checkbox"/> Plant / equipment / machinery	<input type="checkbox"/> Working on or near live electricity
<input type="checkbox"/> Electrical	<input type="checkbox"/> Powered mobile plant	<input type="checkbox"/> Working over a pit hole
<input type="checkbox"/> Excavation / trenching	<input type="checkbox"/> Remote / isolated work	<input type="checkbox"/> <b>Other</b> (add to monitoring checklist):
<input type="checkbox"/> Falling objects	<input type="checkbox"/> Restricted access	<input type="checkbox"/> _____
<input type="checkbox"/> Fire / explosion	<input type="checkbox"/> Site access / security	<input type="checkbox"/> _____
<input type="checkbox"/> Gas / fumes	<input type="checkbox"/> Soil contamination	<input type="checkbox"/> _____
<input type="checkbox"/> Heat sources	<input type="checkbox"/> Traffic / pedestrians	<input type="checkbox"/> _____
<input type="checkbox"/> Inclement weather	<input type="checkbox"/> Trenching / excavation	<input type="checkbox"/> _____
<input type="checkbox"/> Lack of first aid / emergency plan	<input type="checkbox"/> Underground / overhead services	<input type="checkbox"/> _____

## Controls or precautions in relation to this contract

Physical isolations	Plant & Equipment	Personal Protective Equipment
<input type="checkbox"/> Barricading	<input type="checkbox"/> Elevating work platform	<input type="checkbox"/> Clothing ( <i>long sleeved shirt, trousers, overalls</i> )
<input type="checkbox"/> Electrical	<input type="checkbox"/> Forklift	<input type="checkbox"/> Eye wear ( <i>sunglasses, safety glasses, goggles, face shield</i> )
<input type="checkbox"/> Gas	<input type="checkbox"/> Ladder	<input type="checkbox"/> Gloves ( <i>safety, chemical, heavy duty, riggers</i> )
<input type="checkbox"/> Hydraulic	<input type="checkbox"/> Safety data sheet	<input type="checkbox"/> Head wear ( <i>broad brimmed hat, hard hat, welding helmet</i> )
<input type="checkbox"/> Traffic Management	<b>Permits to Work:</b>	<input type="checkbox"/> Hearing protection
<input type="checkbox"/> Pneumatic	<input type="checkbox"/> Confined space	<input type="checkbox"/> High visibility vest or clothing
<input type="checkbox"/> Water	<input type="checkbox"/> Hot work	<input type="checkbox"/> Respirator/mask
<input type="checkbox"/> Pedestrian Management	<input type="checkbox"/> Working at heights	<input type="checkbox"/> Safety boots
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Excavation & Trenching	<input type="checkbox"/> Safety harness
<input type="checkbox"/> _____	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Spill containment kit
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> Wet weather gear

Is the work high risk construction work?  Yes  No

If **Yes**, a Safe Work Method Statement is required prior to the commencement of work.  Yes  No

Is the work construction work valued at \$450,000 or over?  Yes  No

If **yes**, a WHS Management Plan is required prior to the commencement of work.

Contract Superintendent / Project Manager has given contractor any additional information the Organisation has in relation to hazards and risks at or in the vicinity of the workplace where the work is to be carried out.

Prior to the commencement of work, the Contractor is required to confirm the hazard(s) identified and document the controls or precautions as outlined here and provide all required licences and/or permit details.

Contract Superintendent/Project Manager name: \_\_\_\_\_

Contract Superintendent / Project Manager signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office use only**  A copy of this form, (along with any additional information,) has been sent to the Contractor